

# **RECEIPT FOR UNUSED TRANSPORTATION REQUESTS AND/OR TICKETS, INCLUDING UNUSED MEAL TICKETS**

1. TO (Name of Traveler: Last, First, Middle Initial)	2. DATE
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**3. RECEIPT OF THE FOLLOWING IS HEREBY ACKNOWLEDGED**

**A. CARRIER'S TICKETS**

NAME OF ISSUING CARRIER (1)	TICKET FORM AND NO. (2)	ISSUED FOR TYPE OF TRANSPORTATION OR ACCOMMODATIONS (3)	CLASS (4)	FROM (5)	TO (6)		
VIA (7)			DATE AND HOUR SPACE CANCELLED (8)		PROCURED IN EXCHANGE FOR T/R (9)		ISSUED AT (10)
(11) POINTS BETWEEN WHICH UNUSED (If punched)				(12) REASONS FOR RETURN OR NONUSE			
(13) BAGGAGE (If ticket punched)					COACH CLASS USED	OWN ACCOM. PURCH.	NEW T/R ISSUED
NO. PIECES CHECKED	FROM	TO	WEIGHT (Approx.)	RETURN OF PULLMAN TICKETS			
				NONUSE OF PARLOR OR SLEEPING CAR REQUESTS			

**B. TRANSPORTATION REQUESTS**

T/R NO. (1)	ISSUED FOR (2)	FROM (3)	TO (4)	ISSUED AT (5)

**C. MEAL TICKETS**

**D. VALUE OF DOCUMENTS**

(1) UNUSED MEAL TICKET NUMBERS	\$
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**E. AUTHORITY FOR ISSUANCE**

(1) AUTHORITY	(2) DATE	(3) P/A	(4) INSTALLATION	(5) COST CHARGE CREDIT
				YES      NO
(6) TRANSPORTATION OFFICER				
(a) TYPED NAME	(b) GRADE	(c) SIGNATURE	(d) DATE SIGNED	

**DISTRIBUTION: 1 & 2 - TRAVELER. 3 - FOUSA. 4 - FILE. 5 - ISSUING OFFICER (When required). 6 - FISCAL OFFICER (When required).**